



SUMMER CAMPS - ENROLLMENT PROCESS

“Terms of Payment & Refund Policy”

(please sign this document and return it to VSF with your Application, thank you)

To RESERVE A SPACE in any of our camp programs:

Check Availability:

Before signing up check on availability first (Limited Spaces Available) we advise you to reserve early (December/January) to avoid waiting lists. You may request our Application Forms 2010 by email or download them directly online.

If you have any questions CONTACT US BY TELEPHONE **1(302) 525-8050** or BY EMAIL admin@summercampsinfrance.com

1- RESERVE A SPACE

SIGN UP ONLINE ! the best way to quickly secure a space for your child at camp.

Select your Camp Session and pay the deposit (500€) via Paypal.

OR SEND YOUR RESERVATION BY EMAIL and send your deposit by direct wire transfer.

2- FAX YOUR APPLICATION FORMS Part 1 and Part 2 to 1(302) 261.7401

Download VSF APPLICATION FORMS 2010 directly from the website or request them by email, we will send them to you.

Once your reservation and deposit are received your application will be evaluated and you will receive an email confirmation of your child's admission in VSF program. If your application is not accepted, your payment will be fully refunded. **In our screening process we seek to insure that campers are ready for the “Immersion” experience.** You will receive a confirmation within 7 days.

2- ADMISSION PACKET

Once your child is admitted in VSF' s program we will send you his ADMISSION PACKET, it includes additional documents necessary to complete his application with the French Camp (Health forms, Legal documents, Travel Information...). To finalize the application process all documents have to be completed, **signed and returned to us by mail before May 1st.**

Your Payment:

All our prices are in Euros (€), you can pay your deposit directly online through our website via Paypal with your Paypal account or with any major Credit Card OR you can pay by Direct Wire transfer to VSF account (account info may be requested by email). You will automatically receive a personal invoice detailing what has been booked. A final request for payment with the remaining balance for your child' s camp tuition will be sent to you in April with the final balance due.

Deadline for Registration: May 15th

(We accept late sign ups – depending on availability)

TERMS OF PAYMENT

To reserve a space for your child a deposit of 500€ is required with your reservation.

If your child qualifies to attend our program, your deposit will be credited to the amount of the tuition. This first deposit is fully refundable until 14 days after admission, after that time our refund policy applies.

Full payment for all camp tuitions is due NO LATER than May 1st. VSF will not continue to reserve a space for any participant whose balance is unpaid after this date.

Our tuition prices are based on our investment in the program. The cost of the program is based upon the total cost of programming divided by the total number of participants rather than per camper / per trip calculation. Some parents prefer to bring their children to camp themselves, please note that whether you choose for your child to travel with the group from Paris or not, the price remains the same.

Changes in foreign currency rates could cause small changes in fees, therefore VSF reserves the right to revise prices at any time in the event of variations in those rates.

REFUND POLICY

Due to our **limited amount of space available** for foreign children in each camp (3 to 10 spaces per session for total immersion!) our refunds are minimal after certain dates:

If a camper withdraws before April 15th, full tuition will be refunded less the deposit and less a 150 € **processing and cancellation fee**.

<u>Withdrawal date:</u>	<u>Amount retained</u>
April 15 – May 1st	500 €
May 1st - May 15th	1000 €
May 15 – June 1st	1500 €

There will be no refund after June 1st unless VSF or the Camp cancels the entire session. Should a participant have to withdraw because of a physical injury or illness prior to departure, and if such medical emergency is certified in writing by a physician, VSF' s insurance coverage will refund the tuition up to 2000 €. In such cases parents may prefer to credit the entire amount of the tuition to next year' s program. All cancellations must be sent in writing. In case the camp session had to be cancelled due to an event or situation out of our control we will refund families 1000 € on their child' s camp tuition, the remaining balance will be credited towards next year' s program.

Early withdrawal from camp, homesickness, or dismissal are not accepted as a basis for refund.

VSF Director or the Camp Director reserve the right to dismiss participants who we believe have violated the conditions of enrollment or who we believe have become an overall hindrance to the group process or the stated goals of the program. Participants who are dismissed or who withdraw will be sent home at their own expense without tuition refund.

Refer a Friend:

Receive a 100 € tuition credit if any new referral you provide on your child' s application, signs up for one of our camp!

Group Discounts:

Why not send your children on a VSF holiday with their friends?

Book as a group and benefit from a special discount!

2 to 4 children 100 € per child - 4 to 6 children 150 € per child - 6 to 10 children 200 € per child
Discounts only apply to camp sessions of more than 10 days. Family Discount (siblings): 100€/child

VSF Camp Tuition:

What's included?

- Airport Pick up/drop off on dates of arrival and departure and full time supervision of the children in Paris by VSF
- All transfers (Airport, Train Station, Hotel)
- Hotel accommodation in Paris (breakfast included)
- Transportation from Paris to the Camp (by TGV Train or Coach Bus) supervised by the Camp Staff
- Full Camp Session including use of all camp equipment
- Participation in all camp programs and field trips,
- Lodging, full board, laundry.
- Sympathetic care and supervision by professional camp staff and friendly, encouraging activity instruction by professionals
- Fun-filled evening entertainment every night!
- Full Medical Insurance coverage.
- Supervision of the overall program and continuous support from the VSF team during the entire camp session.

What's not included?

- Airfaire
- Dinner in Paris (a packed lunch will be provided for children returning to Paris with their group)
- Cancellation Insurance (we advise parents to purchase separate insurance)
- Personal spending money (recommended 100 €) + extra money for Paris
- Extra Meals while travelling or while staying in Paris • Any extra service to accommodate your child's trip.

Transportation:

We use the TGV Train or French Buses/coach with lap belts, WC and video (please note we cannot guarantee lap belts used on any continental coach used as a result of a breakdown etc because belts are not yet a statutory requirement in France). Travel to Camp does include meals en route. Campers must plan some spending money to use during the trip.

I HAVE READ AND I UNDERSTAND VSF'ENROLLMENT PROCEDURES:

Parent's or Legal Guardian Signature:

Date:

Questions? Tel:1-302-525-8050 / Email: admin@summercampsinfrance.com

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